

ARMY PUBLIC SCHOOLS
APPLICATION FOR ADM STAFF

Application form for the post : _____

For Academic Session :2022-23

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1 PERSONAL DATA :

- (a) Name in full (Block letters) : _____
(b) Son/Daughter/wife of : _____
(c) Date of Birth : _____
(d) Nationality : _____
(e) Religion : _____
(f) State : _____
(g) Address :-

- (h) Contact Details :-
Landline No(with STD Code) -----
Mob No -----
Email ID -----

PRESENT /PREVIOUS OCCUPATION:

- (a) Designation of Post : _____
(b) Name and Address of Institution/Organization : _____
(c) Designation of superior Incharge : _____
(d) Contact No of superior (for verification if need be) : _____
(e) Period of notice you will have to give, if selected? : _____
(f) What salary are you drawing? : _____

3 FAMILY LIFE

- (a) Marital status Single/Married/Widowed

(b) If married/widowed Name & occupation of spouse

No of children with age and sex

4 EDUCATIONAL RECORDS : School, College Or University

Give details of all exams starting from matriculation or equivalent :-

Examination Passed	Marks Obtained	Percentage/ Division	Year of Passing Exam	Subjects taken	Name of University/ Board/Institute	Remarks

Special mention Graduation/Post Graduation through correspondence or regular.

5. Have you cleared CSB: NA CTET/TET: NA
6. Name of classes you would prefer to teach with subjects:-
 (a) Classes _____ - _____ (b) subjects: _____ - _____
7. Training in NCC, scouting, Music/Art, Dramatics or other such activities, Give rank, status/proficiency achieved : _____
8. Merit Scholarship won? If so what? _____
9. Languages you can read write and speak fluently.
 (a) _____ (b) _____ (c) _____
10. Any books/articles written? If so, give their titles/ Magazines in which published?

11. EXPERIENCE:

Fill the particulars in chronological order starting with your appointment (if there is not enough space attach a separate sheet).

Experience as a _____		School/College	Remarks
From	To		

Include any other post held which are relevant to the field of Education

12. APTITUDE:

- (a) Subject(s) which you enjoy teaching most? _____ - _____
- (b) Other area (Cultural activities): _____

13. (a) Can you take indoor/outdoor games with boys and girls?
 Indoor Boys : _____ Outdoor Boys: _____
 Girls : _____ Girls: _____
 Which major games do you play? _____

14. HEALTH:

- (a) What kind of health do you keep?.....
- (b) Do you need any medical treatment/assistance for the disease you are suffering from.....
- (c) Are you differently abled ? Give details

15. CO-CURRICULAR ACTIVITIES/GAMES AND SPORTS

What co-curricular activities can you teach? _____

16. COMPUTER KNOWLEDGE(Separate sheet can be att.)

- (a) Have you done any degree/diploma in computer give details:
- (b) Any experience on working on computer Details.
- (c) Do you own a personal Laptop, if yes give details:
- (d) Your knowledge of computer hardware :

17. OTHER ACTIVITES

- (a) Membership and office in professional Associations: _____
- (b) Participation in committees, activities clubs and organizations. _____
- (c) What are reasons to take up teaching as profession: _____

(d) In answering please indicate personal characteristics, interests and aspirations you have which you believe will be valuable to this institution:

- (i) _____
- (ii) _____

18. Give names of two references, which should know you well personally and have an intimate knowledge of your work (not relatives)

- (a) Name: _____ (b) Name _____
- Address _____ Address: _____

Agreement:

19. If appointed:-
- (a) I agree to abide by the AWES Rule and Regulation for Army Public Schools
 - (b) I undertake to serve the school till the end of the final term, ie upto the finalization of the results of the class taught or a period specified/ fixed by the management.
 - (c) I solemnly state the all the above particulars/statements are true to the best of my knowledge and belief.

Date

.....
(Signature of applicant)

CERTIFICATE FROM APPLICANT AS PER PARA 123 OF RULE & REGULATIONS BOOK FOR
APSS,
VOL – I (ADMINISTRATIVE), 2019 EDITION

1. Certified that I, _____ S/D/W of _____
resident of _____ is not
involved in any legal / disciplinary case and no criminal case is ongoing against me.

2. I also certified that I have not been terminated / dismissed from earlier service(if any) due to
inefficiency / unsatisfactory performance of duties from any institution / previous employment.

Dated :

(Signature of applicant)